

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-20[21] between institutions from Programme and Partner Countries

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about higher education institutions

Full name of the institution / country	Erasmus code or city	Contact details (email, phone)	Website (eg. of the course catalogue)
Bila Tserkva National Agrarian University	Bila Tserkva, Kiev Oblast, Ukraine	PhD, assoc. prof. Victoria Novikova ERASMUS+ Institutional Coordinator vinovikova@btsau.edu.ua	https://btsau.edu.ua/en/node/2943
University of Agricultural Sciences and Veterinary Medicine of Cluj-Napoca	RO CLUJNAPO4	Prof. Dr. Roxana Vidican Erasmus Institutional Coordinator Simona Oros, PhD, Responsible for Erasmus exchange Ka107@usamvcluj.ro	www.usamvcluj.ro www.erasmus.usamvcluj.ro

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships [total number of months of the study]	
Bila Tserkva National Agrarian University	RO CLUJNAPO 4	-	-	-	-	-
RO CLUJNAPO 4	Bila Tserkva National Agrarian University	-	-	-	-	-

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training [total number of days of teaching periods *]	
Bila Tserkva National Agrarian University	RO CLUJNAPO4	0721	Food Science	-	1
RO CLUJNAPO4	Bila Tserkva National Agrarian University	0721	Food Science	-	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO CLUJNAPO4		English		B2	B2
Bila Tserkva National Agrarian University		English		B1-B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here:

https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities.

Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.

- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievement
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Additional requirements

All the additional information with reference to the academic calendar, application deadlines and infrastructure for staff with disabilities will be sent directly to the partners.

F. Calendar

1. Applications/information on nominated students must reach the receiving institution

Receiving institution [Erasmus code or city]	Term*	Term*
RO - CLUJNAPO4	30 th May	30 th November
Bila Tserkva National Agrarian University	30 th May	30 th November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 2 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

University of Agricultural Sciences and Veterinary Medicine Cluj-Napoca - RO
CUJNAPO04:

<http://www.usamvcluj.ro/files/erasmus/Grading%20systems%20of%20the%20institution.pdf>

ECTS mark	Grade	Definition of evaluation	English equivalent
A	10	Excellent, almost perfect knowledge	Excellent
B	9	Excellent performance with sporadic mistakes	Very good
C	7- 8	Good knowledge with a higher number of mistakes	Good
D	6	Acceptable knowledge with some flaws	Satisfactory
E	5	Knowledge demonstrating minimum criterion of successfulness	Sufficient
FX	4	Before the awarding of credit additional study is necessary	Fail
F	4	The passing of the examination requires additional thorough study	Fail

Bila Tserkva National Agrarian University:

ECTS mark	Grade	Definition of evaluation	English equivalent
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D	6	Acceptable knowledge with some flaws	Satisfactory
E	5	Knowledge demonstrating minimum criterion of successfulness	Sufficient
FX	4	Before the awarding of credit additional study is necessary	Fail
F	4	The passing of the examination requires additional thorough study	Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO CLUJNAPO04	Ka107@usamvcluj.ro	http://evisa.mae.ro http://www.mae.ro/en www.usamvcuj.ro www.erasmus.usamvcluj.ro
Bila Tserkva National Agrarian University	vinovikova@btsau.edu.ua +380979113385	https://newtest.btsau.edu.ua/uk/content/ka1

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO CLUJNAPO04	Ka107@usamvcluj.ro	www.usamvcuj.ro www.erasmus.usamvcluj.ro
Bila Tserkva National Agrarian University	vinovikova@btsau.edu.ua +380979113385	https://btsau.edu.ua/en/content/contact

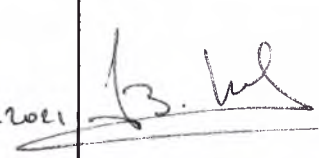
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website information	for
RO CLUJNAPO04	Ka107@usamvcluj.ro	www.usamvcluj.ro www.erasmus.usamvcluj.ro	
Bila Tserkva National Agrarian University Bila Tserkva National Agrarian University	vinovikova@btsau.edu.ua +380979113385	https://btsau.edu.ua/en/content/about-university	

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature
RO CLUJNAPO04	Prof.dr.Roxana Vidican Erasmus+ Institutional Coordinator		
Bila Tserkva National Agrarian University	PhD, assoc. prof. Victoria Novikova ERASMUS+ Institutional Coordinator vinovikova@btsau.edu.ua	21.01.2021	
Bila Tserkva National Agrarian University	Anatoliy Danylenko Rector of the Bila Tserkva National Agrarian University	21.01.2021	