

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
Bilotserkivsky national agrarian university

"APPROVED"

Academic Council Bilotserkivsky national agrarian
university

Protocol №10 of 10.06.2019 p.

Educational and professional programs
entered into force on 9.1.2019 p.

Educational and professional programs

07 areas of knowledge management and administration

SPECIALTY MANAGEMENT 073

SECOND LEVEL HIGHER EDUCATION (master) LEVEL

Master's degree MANAGEMENT

2019

**1. Profile of educational and professional program (EPP)
specialty 073 "Management"**

1 - General Information	
Full name of the institution of higher education and the structural unit	Bilotserkivsky national agrarian university Faculty of Economics
The degree of higher education and training in the original language title	Master Master of management
The official name of the educational program	Management
Type diploma and scope of the educational program	Master's degree, a single, 90 ECTS credits, term 1 year 4 months
Having accreditation	The certificate of accreditation ND 1093391
Cycle / level	Ukraine NLC - 7 level, FQ-EHEA - second cycle, EQF-LLL - 7 level.
Background	Having a bachelor's degree or specialist degree
Language (s) teaching	English, Ukrainian
The validity of the educational program	1 year 4 months
Internet address stationing describing an educational program	https://btsau.edu.ua/uk/content/osvitni-programy
2 - The aim of the educational program	
Forming a new level of the individual professional, capable of solving complex non-standard tasks and challenges of innovation and research in the field of nature management in the vicissitudes and uncertainties of the market environment	
3 - Characteristics of the educational program	
Industry knowledge, specialty, specialty	07 "Management and Administration" 073 "Management"
Aspect Education Program	Educational and professional programs focus on applied the management of enterprises, organizations and their subdivisions with emphasis on the performance of functions: planning, organizational, regulatory, motivating, control. Object of activity: analytical, organizational, managerial, administrative and other activities of innovative character in different industries, including educational institutions, research organizations.

The main focus of the educational program and specialization	<p>Special education and training in management with an emphasis on the ability to carry out research and innovation. Students gain the necessary knowledge and practical skills in management and administration and are able to solve the problem of optimization of material, financial and information flows, coordinate logistics, marketing, operating and production strategies to shape and implement personnel policies, make informed management decisions under uncertainty and risk.</p> <p>Successful completion of the program involves obtaining fundamental and professionally oriented knowledge and skills, the ability to identify and solve complex problems and challenges in management or in the learning process, providing research and / or innovation and implementation of conditions characterized by uncertainty and requirements.</p> <p>Keywords: Management, management decisions, adaptation, leadership, team building, innovative development, crisis management, efficiency.</p>
Features	<p>Specialized training for applications and research activities in the field of subject knowledge.</p> <p>The interdisciplinary nature of the program makes it possible to form a competence necessary future managers to prepare highly skilled professionals who are able not only to perform basic professional activity, but also to adapt to adjacent areas of professional activity: marketing, accounting and analytical, economic.</p> <p>Oriented training modern managers, proactive and able to quickly adapt to business environment.</p> <p>The peculiarity of the educational and professional programs are modern practice-oriented knowledge; advanced forms of learning; Academic mobility in the EU program Erasmus +.</p>
4 - Ability graduates to employment and further education	
Eligibility for employment	<p>Master of Management prepared to work under several names and types of economic activity National Classifier of Ukraine "Classification of Economic Activities" SC 009: 2010 presented in Section A - U. Master of Management can work in enterprises, institutions, organizations and agencies public authorities, non-governmental institutions.</p> <p>Acquired competencies enable graduates to perform such professional work in accordance with the National Classifier of Ukraine "Classification of occupations" SC 003: 2010 (CP):</p> <ul style="list-style-type: none"> - heads of enterprises, institutions and organizations; - managers of small businesses with no administrative staff; - managers (stewards) enterprises, institutions, organizations and their departments (code 1411-1496 CE), in particular the manager (manager) in the provision of information on the regional development of communication technologies with administrative activities, logistics, marketing, the supply, sales, public relations, with foreign trade, advertising, personnel, organization of advisory services and environmental systems, information security, social and corporate responsibility, etc; - researchers and teachers.
Further training	<p>The possibility of a training program of the third cycle FQ-EHEA, 8 level EQF-LLL and 8 of HPK (doctoral program in management).</p>
5 - Teaching and Assessment	
Teaching and Learning	<p>Based on the principles studentotsentryzmu and individual and personal approach; implemented through training through research, strengthening the practical orientation and creative direction in the form of a combination of lectures, workshops, individual work with the elements of distance learning, including the system Moodle, trainings, workshops managerial resources, interactive</p>

	teaching methods, teamwork and individual consulting work, production and pre-diploma practices, training master's thesis. The emphasis on individual self-development, problem-based learning.
Evaluation	Accumulation of score-rating system, which includes the evaluation of all types of classroom and extracurricular work of students in the form of current, and final control module (essays, presentations, project work, testing, INDZ, tests, written and oral exams), reports from practice, protection master's work. Evaluation of educational achievements of higher education applicants carried out on a 100-point scale with the transfer of scoring system on a national scale and to ensure achievement ranking on a scale ECTS.
6 - Software competence	
Integrated Competence (IC)	The ability to solve complex problems and challenges in management or in the learning process, providing research and / or implementation of innovations for the uncertainty of conditions and requirements.
General competence (HCC)	CAR 01. Ability to conduct research at an appropriate level. CAR 02. The ability to communicate with other professional groups at different levels (with experts from other disciplines / economic activities). 03. HCC skills to use information and communication technologies. CAR 04. Ability to motivate people and move towards common goals. 05. HCC's ability to act on ethical grounds (reasons). CAR 06. Ability to generate new ideas (creativity). CAR 07. The ability to abstract thinking, analysis and synthesis.
Special (professional) competence specialty (SC)	SC 01. The ability to choose and use concepts, methods and tools of management, including compliance with defined goals and international standards. SC 02. The ability to set values, vision, mission, goals and criteria for the organization identify future directions for development, design and implement appropriate strategies and plans. SC 03. The ability to self-development, lifelong learning and effective self-management. SC 04. The ability to effectively use resources and development organization. SC 05. The ability to create and manage effective communication in the management process. SC 06. The ability to generate leadership skills and demonstrate them in managing people. SC 07. The ability to develop projects, manage, show initiative and enterprise. SC 08. The ability to use psychological techniques of the personnel. SC 09. The ability to analyze and structure problems of the organization to make effective management decisions and ensure their implementation. SK10. The ability to manage the organization and its development. SK11. The ability to plan and carry out scientific and applied research to present their results. SK12. The ability to apply the basics of pedagogy and psychology in education in higher education. SK13. The ability to self-mastery of new knowledge, using modern technology education and research in the field of management. SK14. The ability to formulate design problems, create and explore mathematical and computer models use statistical methods and models for analyzing objects and processes in the field of management.
7 - Program Learning Outcomes	
Knowledge	RN 01. Ability to demonstrate knowledge of theory, methodology, practice management system forming enterprises and

	organizations of various sectors and legal forms.
Ability	<p>RN 02. Critically interpret, select and use the necessary scientific, methodological and analytical tools for management in unpredictable conditions.</p> <p>RN 03. Identify problems in the organization and methods to justify their decision.</p> <p>RN 04. Effective Project Management System organizations.</p> <p>05. RN justify and manage projects, generate business ideas.</p> <p>RN 06. Plan the organization's strategic and tactical cuts.</p> <p>RN 07. Use specialized software and information systems for solving management organization.</p> <p>RN 08. To be able to plan and carry out informational, methodological, material, financial and human resources of the company (unit).</p> <p>RN 09. Plan and conduct scientific research to demonstrate the results of scientific work and prepare them for publication.</p> <p>RN 10. To be able to plan and teach specific disciplines in higher education.</p> <p>RN 11. Build and explore the conceptual, mathematical and computer models of objects and processes in the field of management.</p> <p>RN 12. Identify and classify new tasks in the field of management, describe, analyze and evaluate relevant objects, phenomena and processes, to choose the best methods of investigation.</p>
Communication	<p>RN 13. Organize and implement effective communication within the team, with representatives of various professional groups and international context.</p> <p>RN 14. To be able to communicate in professional and scientific circles, state and foreign languages.</p> <p>RN 15. Demonstrate leadership skills and ability to work in a team, to interact with people and influence their behavior to solve professional problems.</p> <p>RN 16. To be able to delegate management and organization (division).</p>
Autonomy and responsibility	<p>RN 17. Mother making skills, study and implementation of management decisions in unforeseen circumstances, given the requirements of applicable law, ethical considerations and social responsibility.</p> <p>RN 18. To provide personal and professional development planning their own time.</p>
8 - Source of the program	
Staffing	<p>Research and teaching staff involved in educational and vocational programs are full-time employees BNAU. 100% of them have scientific degree and / or academic status and confirmed the level of scientific and professional activity. Formation of professional competences provide professionals with recognized experience in the specialty. Much of lectures on the disciplines of the educational program carried out research and teaching staff of the degree of Doctor of Sciences and the title of professor. A common practice is to conduct guest lectures by leading domestic and foreign experts in the field of management.</p>
Logistics	<p>Logistical support meets the licensing requirements for the provision of educational services in higher worlds and is sufficient to ensure the quality of the educational process, including: classrooms; Computer classes (laboratory); specialized laboratories; gym, sports fields; library, reading rooms; wireless access point to the Internet; multimedia equipment; facilities for NPP; dormitories; Food and other items.</p>
Information and educational software	<p>Official website http://btsau.edu.ua/ contains information on educational programs, educational, scientific and educational activities, structural units admission rules, contacts, makes it possible to use all the resources of the library BNAU. Library Reading Room (7 pcs. - 245 seats) have Internet access, institutional repositories BNAU (http://rep.btsau.edu.ua/) Posted materials teaching of this</p>

	<p>education and training program. Is access to these databases as Business Communication Quarterly, Topics in Theoretical Economics, The Forum for Social Economics, National Institute Economic Review, 4OR Springer Verlag, Academy of Accounting and Financial Studies Journal, AIEL Series in Labour Economics, Chinese Management Studies, Contemporary Accounting Research, CORPORATE OWNERSHIP AND CONTROL, where applicants higher education have the opportunity to use periodic scientific publication in electronic form, including foreign (English) language. Library is software "UFD - the library."</p> <p>Educational resources: the use of educational literature, access to online resources; access to electronic journals, electronic library resources in the world, electronic learning environment Moodle (teach.btsau.net.ua), existing technology and logistics educational process.</p>
9 - Academic Mobility	
National credit mobility	On the basis of bilateral contracts between Bila Tserkva National Agrarian University and institutions of higher education in Ukraine.
International credit mobility	As part of the EU Erasmus + through bilateral contracts between Bila Tserkva National Agrarian University and higher education institutions in the partner countries, including the Czech University of Life Sciences (m. Praha), Slovak University of Agriculture (c. Nitra), University of Afyon Kocatepe (m. Afyon, Turkey).
Training of foreign higher education candidates	According to the "Admission Belotserkovsky national agrarian university", approved by the Academic Council BNAU.

2. The list of component educational and professional programs and their logical sequence

2.1. The list of component educational and professional program

Code	Components of educational and professional program	credits	The form of final control
1	2	3	4
1. MANDATORY COMPONENTS OP			
OK 1.	Management of Organizations	5	exam
OK 2.	Strategic analysis	4	credit
OK 3.	Enterprise management capabilities	4	credit
OK 4.	Creative management	5	credit
OK 5.	financial management	5	exam
OK 6.	Administrative consultation	5	exam
7 OK.	change Management	4	exam
OK 8.	Quality management	4	exam
OK 9.	Industrial pre-diploma practice	6	
OK 10.	graduate design	10	
OK 11.	Certification: protection of Master's Work	2	
Total mandatory components:		54	
2. Sampling COMPONENTS OP			
Selective block 1 (Optional University)			
VB 1.1.	Business Foreign Language	3	exam
VB 1.2.	Methods of teaching in higher education	3	credit
VB 1.3.	Methodology and Research Organization	3	credit
VB 1.4.	Safety in the field of civil protection and	3	credit
Selective block 2 (optional)			
VB 2.1.	Corporative management	3	exam
VB 2.2.	Public administration	3	exam
VB 2.3.	Information systems and technology management organization	3	exam
VB 2.4.	Project management	3	exam
VB 2.5.	Sustainable Development Strategy	3	credit
VB 2.6.	Social responsibility of businesses	3	exam
VB 2.7.	Managing social and human development	3	credit
VB 2.8.	PR Management	3	credit
The total volume of sample components:		36	
The total volume of educational programs:		90	

2.2. Forms certification candidates Higher Education

Certification of graduates of educational and professional program 073 specialty "Management" specialization "Management and Administration" held in the form of complex state examination in the specialty and defense of Master's Work and stops issuing paper form for the

award of a master's degree with the qualification "Master of Management. Organization management and administration. " Certification is carried out openly and publicly.

2.3. Structural and logical framework educational and professional applications

	<i>Required components of OPP</i>	<i>Selected components of OPP</i>
1 semester	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px; width: 15%;">OK 1. Organizational Management</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">OK 3. Management capabilities of enterprise</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">OK 2. Strategic Analysis</div> </div>	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 2.1. Corporate management</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 2.2. Public administration</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 1.1. Business Foreign Language</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 1.2. Methods of teaching in higher education</div> </div>
2 semester	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px; width: 15%;">OK 4. Creative Management</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">OK 7. Change Management</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">OK 6. Administrative consultation</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">OK 5. Financial Management</div> </div>	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 2.4. Project management</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 2.3. Information systems and technology management organization</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 1.3. Methodology and organization of research</div> </div>
3 semester	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px; text-align: center;">OK 9. <i>Industrial pre-diploma practice</i></div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px; text-align: center;">OK 8. Quality Management</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px; text-align: center;">OK 10. graduate design</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">OK 11. Certification: protection of Master's Work</div>	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 2.6. Social responsibility of businesses</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 2.5. Sustainable Development Strategy</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 2.7. Managing social and human development</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 2.8. PR- management</div> <div style="border: 1px solid black; padding: 5px; width: 15%;">VB 1.4. Safety in the field of civil protection and</div> </div>

3. Matrix Communications software competencies and learning outcomes

Program Learning Outcomes	IR	General competence (HCC)	Special (professional) competence (SC)																				
			01	02	03	04	05	06	07	01	02	03	04	05	06	07	08	09	10	11	12	13	14
RN 01			*															*				*	
RN 02			*						*		*						*						
RN 03				*						*													
RN 04			*								*	*											
RN 05					*										*								
RN 06										*													
RN 07				*								*											
RN 08				*	*		*		*		*				*	*							
RN 09			*					*	*										*				
RN 10				*																*			
RN 11		*						*													*	*	
RN 12								*													*		
RN 13				*		*							*										
RN 14						*																	
RN 15														*		*							
RN 16			*		*							*		*	*	*	*						
RN 17							*	*									*						
RN 18										*													

4. The matrix of competencies and communication components of educational and professional program

Competences	OPP Components																							
	OK 01	OK 02	OK 03	OK 04	OK 05	OK 06	OK 07	OK 08	OK 09	OK 10	OK 11	VB 1.1	VB 1.2	VB 1.3	VB 1.4	VB 2.1	VB 2.2	VB 2.3	VB 2.4	VB 2.5	VB 2.6	VB 2.7	VB 2.8	
IR	*																							
General competence (HCC)	01		*							*	*				*									
	02						*			*	*	*			*			*						*
	03									*	*	*	*	*	*				*					*
	04									*	*			*		*					*			*
	05						*		*	*	*	*	*		*	*		*			*	*	*	*
	06					*	*	*	*		*	*			*	*					*	*		
	07		*		*		*	*	*		*	*			*	*								
Special (professional) competence (SC)	01	*		*		*	*	*	*	*	*					*	*	*			*	*	*	
	02	*		*		*	*	*	*	*	*					*	*	*			*	*	*	
	03					*	*	*	*	*	*	*										*	*	
	04				*		*	*	*	*	*						*				*	*	*	
	05								*	*	*		*						*					*
	06						*	*	*	*	*													
	07				*		*	*	*	*	*										*	*	*	
	08	*					*	*	*	*	*													*
	09		*	*		*	*	*	*	*	*							*						
	10	*		*		*		*	*	*	*						*				*			

	11		*							*	*	*		*									
	12												*										
	13										*			*									
	14									*	*			*				*	*				